

**GOVERNMENT OF WEST BENGAL.**  
**OFFICE OF THE DISTRICT LIBRARY OFFICER, MURSHIDABAD &**  
**SECRETARY, LOCAL LIBRARY AUTHORITY, MURSHIDABAD,**  
**BARRACK SQUARE (W), BERHAMPORE, AND MURSHIDABAD.**

Memo No. 814 /DLO-MSD/BF

Dated-10.12.2015

**NOTICE FOR INVITING SEALED TENDER.**

Construction of stall Dias , Office, decorative entrance gate, fire extinguisher, electric equipment temporary toilet, road crossing gate and others for the 35th Murshidabad District Book Fair sealed Tender in prescribed proforma for execution of the following works are hereby invited by the undersigned from resourceful bonafied Decorators having experience in Govt. Works or in the same nature of the works during last five years.

**Brief description of works :**

Sl. No.	Name of the work	Earnest money	Minimum credential	Remarks
1	Construction of stall, dias office, decorative entrance gate, fire extinguisher electrical equipment, temporary toilet, road, crossing gate and others.	30,000	2 Lakh	Earnest money to be deposited by in the form of Bank Draft of any Nationalized Bank in favour of Secretary, Murshidabad District Book-Fair Committee, Murshidabad at Berhampore.

1. Rate for the whole period should be quoted both in figures and words item wise as per enclosed proforma in plain paper or letter head nearly typed or handwritten.
2. Intending renderers who will deposit earnest money may submit rate for works.
3. Intending renderers to enclose self-attested Photo Copy of I. Tax , P. Tax, PAN, VAT and other documents in support of their eligibility (Work Order, credential in the form of payment certificate, experience certificate from any competent of Govt.. Authority)
4. Duly filled and signed tenders along with all relevant document and earnest money in sealed cover may drop in the sealed Tender Box kept at the office chamber of the undersigned from 16.12.2015 to 22.12.2015 within 11 a.m. to 3 p.m. Tender Box will be opened on 22.12.2015 at 04.00 PM
5. Pre-conditional tenders, Tenders not in prescribed proforma, erroneous or incomplete tenders will be rejected.

**SPECIAL TERMS AND CONDITIONS :**

1. The successful tenderer(s) here in after will be called as the agency, shall execute and agreement with the undersigned on non-judicial stamp of Rs. 100/= (Rupees one hundred )only.
2. No extension of time will be allowed. Time of the completion will be strictly followed.
3. All the erected structures shall kept ready in condition till the purpose is over and any damaged, defect during this period mentioned at own cost of the agency immediately.
4. The agency himself for his authorized responsible representative shall remain present at location of the works round the clock to carry out of all the instruction in the entire process till the purpose is over.
5. The agency should provide and keep ready sufficient materials for taking up any addition or alteration to the assigned job.
6. The quantity of the works may increase or decrease as and when necessary. If any work increases, the payment for such increased works will be made by the Book-Fair Committee.
7. On completion of the purpose the agency shall remove all the temporary structures and will mend all the damage, if any caused during or due to erecting the same at his own cost.
8. The successful agency shall abide by the terms strictly that all the electric goods including tube light Halogen lamps and public addresses system will only be hired and paid by the undersigned for the period from 19.01.2016 to 25.01.2016. All other days on which the electric goods are installed, shall be paid out by the agency.
9. Any additional information may be collected from the office of the undersigned.
10. The undersigned reserves the right to accept or reject any or all the tenders can distribute among more than one participating renderer without assigning any reason.
11. Prescribed Performa for tender will be supplied from the office of the Murshidabad District Book fair Committee, C/o, Office of the District Library Officer, District Library Building, Barrack Square (W), P.O.Berhampore, Dist. Murshidabad against the amount of Rs. 200.00 (Rupees Two hundred )only.
12. If the stall owners make any demand for their stall besides the service of Book Fair Committee, the tenderer will be supplied the same to the stall owners and the payment for such extra demand will be paid by the stall owners himself. The book Fair Committee will not be liable for such demand and supply but the tenderer must provide the demand made by the stall owners.

**Enclosure :** Prescribed Proforma

  
Secretary,

Murshidabd District Book-Fair Committee,  
Murshidabad

**Performa of Items of works/supplies :**

1	Particulars/ Items/Works description	Total Rate	Rate per unit
	<p><b>Total Stall</b> : Bamboo structure , tarpaulin roof-10' x10', cloth covered separated by carogated tin            Table &amp; Chair : One table and two chairs. ....            Light : One tube light – 4' .....            Protection : Jute cover in front of the stall to protect sunlight and protection.....            Stall nos. : 170(general) and 10(commercial).....</p>		
	<p><b>Main Gate</b> : 1) 20' height and 24' width , section-12' one entrance and one exit.            2) Bamboo structure, cloth covered with (sal pillar attached) .            3) Gate-collapsible gate is to be erected at the gate.</p>		X
	<p><b>Dias in the mid-field</b> : Three sides open, roof covered with tarpaulin,            cloth covered with Back drop , 22'x22'.            (Back drop and wall shall be removed from 20.01.2016)            Chair : 30 nos. VIP chairs,            Sofa : 06 pcs            Table : Four square table covered.            Flower vase : 4 pc. (big)            Dhupdani : 1(big)            Tray : 2            Dipdani : 1(big)            Sound system : 2 boxes and 6 chong, Chordless Microphone – 6 nos.            Floor: Mat (blue/green)</p>		
	<p><b>Cultural Dias</b> : 1) 30'-20' and the audience will be covered with jute cloth and two Box/Mike stand            2) Gate – As per requirement .            3) Exit gate – Single collapsible gate for exit from the cultural premises.            4) Chair – 20 nos.(general)            Table – 4 nos. square table .            Green room- As per requirement – right side            Cloak room- As per requirement – left side.            Floor covered on dias – Sataranchi as required.</p>		
	<p><b>Ticket booking counter</b> : Four separate stall for selling of ticket in the right side of the front gate.            Chair &amp; table : As per requirement.</p>		
	<p><b>Toilet</b> : One gents and one ladies inside the fair premises (Urinal platform making with bricks &amp; cement</p>		

temporary structure with water supply) . Barricade , four sides covered with Corrugated Tin, Top opened roof (gents – 10 users and laides 4 users) separated by the corogated tin. <b>Road over gate</b> : One 36'-17' with both sides		
<b>One Cycle garage</b> : Cycle garage inside the fair premises for Book-Fair Committee with bamboo barricade		
<b>Light of the filed</b> : 60pcs metal, Tube- 100 nos besides as per requirement.		
<b>Generator</b> : Book Fair electricity must be supplied by /Generator		
<b>Dustbin</b> : 30pcs		
<b>Office</b> : 10X20'' with Tea 04 table & 04 Sofa		

**Note** : Selected Tenderer shall have to complete all works on and from 18.01.2016 to 25.01.2016 at 02.00 p.m. sharp.


  
Secretary,  
District Book-Fair Committee.

Memo No. 814/10/DLO-MSD/BF

Dated-10.12.2015

Copy forwarded for information with kind request to arrange for publishing the Notice in the Notice Board of his/her Office for its wide publicity to :

1. The District Magistrate, Murshidabad and Chairman, Murshidabad District Book-Fair Committee, Murshidabad, 2015-16 for kind appraisal of the authority.
2. The A.D.M.(Gen), Murshidabad
3. The A.D.M.(D.L.& L.R.O), Murshidabad and Working Chairman, Murshidabad District Book-Fair Committee, Murshidabad, 2015-16
4. The District Library Officer, Murshidabad, Barrack Square(W), P.O.Berhampore, Dist. Murshidabad.
5. The S.D.O., Berhampore(Sadar)/Kandi/Lalbagh/Jangipur/Domkal, Dist. Murshidabad.
6. The Librarian, State Central Library, Kolkata, Upload of this notice in [www.wbpublibnet.gov.in](http://www.wbpublibnet.gov.in) for wide publicity

  
Secretary,  
District Book-Fair Committee, &  
District Library Officer, Murshidabad