



৩৭ তম মুর্শিদাবাদ জেলা বইমেলা : ২০১৭-১৮

উদ্যোগ : পশ্চিমবঙ্গ সরকারের গ্রন্থাগার পরিষেবা অধিকার ও রাজা রামমোহন রায় লাইব্রেরী ফাউন্ডেশন
পরিচালনায় : স্থানীয় গ্রন্থাগার কৃত্যক (লোকাল লাইব্রেরী অথরিটি), মুর্শিদাবাদ

পত্রাঙ্ক

দিনাঙ্ক

Part-A

Memo No. 625 /DLO-MSD/BF

Dated-22-11-2017.

NOTICE FOR INVITING SEALED TENDER.

Construction of water proof book Stalls(water proof), Main Gate, Dias in the Mid field, cultural Dias, Ticket Booking counter, light of the field, Generator, Decorative Office, Museum, Lekhoni and others for the 37th Murshidabd District Book Fair sealed Tender in prescribed proforma for execution of the following works are hereby invited by the undersigned from resourceful bonafied Decorators having experience in Govt. Works or in the same nature of the works during last five years.

Brief description of works:

Sl.No.	Name of the work	Earnest money	Minimum credential	Remarks
1	Construction of Total Stalls(water proof), Main Gate, Dias in the Mid field, cultural Dias, Ticket Booking counter, light of the field, Generator, Decorative Office, Museum, Lekhoni and others.	Rs. 40,000/-	3 Lakh	Earnest money to be deposited in the form of Bank Draft of any Nationalized Bank in favour of Secretary, District Book-Fair Committee, Murshidabad at Berhampore.

1. Rate for the whole period should be quoted both in figures and words item wise as per enclosed proforma in plain paper or letter head nearly typed or handwritten.
2. Intending tenderers who will deposit earnest money may submit rate for works.
3. Intending tenderers to enclose self-attested Photo Copy of I. Tax, P. Tax, PAN and other documents in support of their eligibility (Work Order, credential in the form of payment certificate, experience certificate from any competent of Govt.. Authority)
4. Duly filled and signed tenders along with all relevant document and earnest money in sealed cover may drop **in** Office working days in the sealed Tender Box kept at the office of the 37th Murshidabad District Book-Fair Committee, Murshidabad from **22.11.2017 at 02.00PM to 29.11.2017, 02.00PM.**
5. Pre-conditional tenders, Tenders not in prescribed proforma, erroneous or incomplete tenders will be rejected. The Book Fair Committee, Murshidabad has every right to reject any/entire tender process without assigning reason to the Tenderer/Vendor/Party.

SPECIAL TERMS AND CONDITIONS:

অফিস : জেলা গ্রন্থাগার আধিকারিকের করণ, ব্যারাক স্কোয়ার (পঃ) বহরমপুর, মুর্শিদাবাদ, দূরভাষ : ০৩৪৮২-২৫০০০৫

E-mail : dlomsderchithi@gmail.com

৩৭ তম মুর্শিদাবাদ জেলা বইমেলা : ২০১৭-১৮

উদ্যোগ : পশ্চিমবঙ্গ সরকারের গ্রন্থাগার পরিষেবা অধিকার ও রাজা রামমোহন রায় লাইব্রেরী ফাউন্ডেশন
পরিচালনায় : স্থানীয় গ্রন্থাগার কৃত্যক (লোকাল লাইব্রেরী অথরিটি), মুর্শিদাবাদ

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1. The successful tenderer (s) here in after will be called as the agency, shall execute and agreement with the undersigned on a non-judicial stamp of Rs. 100/= (Rupees one hundred) only.
2. No extension of time will be allowed. Time of the completion will be strictly followed.
3. All the erected water proof structures shall be kept ready in condition till the purpose is over and any damaged, defect during this period mentioned will be done at own cost of the agency immediately.
4. The agency itself or his authorized responsible representative shall remain present at the location of the works round the clock to carry out all the instruction in the entire process till the purpose is over.
5. The agency should provide and keep ready sufficient materials for taking up any addition or alteration to the assigned job.
6. The quantity of the works may increase or decrease as and when necessary. If any work increases, the payment for such increased works will be made by the Book-Fair Committee.
7. **On completion of the purpose the agency shall remove all the temporary structures and will mend all the damage, if any caused during or due to erecting the same at his own cost.**
8. The successful agency shall abide by the terms strictly that all the electric goods including tube light ,halogen lamps and public addresses system will only be hired and paid by the undersigned for the period from 12.12.2017 To 19.12.2017 All other days on which the electric goods are installed, shall be paid out by the agency.
9. Any additional information may be collected from the office of the undersigned.
10. The undersigned reserves the right to accept or reject any or all the tenders can distribute among more than one participating tenderer without assigning any reason.
11. Prescribed proforma for tender will be supplied from the office of the Murshidabad District Book fair Committee, C/o, Office of the District Library Officer, District Library Building, Barrack Square (W), P.O. Berhampore, Dist. Murshidabad against the amount of Rs. 200.00 (Rupees Two hundred)only.
12. If the stall owners make any demand for their stall besides the service of Book Fair Committee, the tenderer will be supplied the same to the stall owners and the payment for such extra demand will be paid by the stall owners himself. The book Fair Committee will not be liable for such demand and supply but the tenderer must provide the demand made by the stall owners.
13. The Credential should be in the name & style of the intending tenderer only, and not in the name and/ or style of any of the Partner(s).
Please note that, FINAL Payment Certificate and Completion Certificate along with Work Order along with work schedule will only be entertained as CREDENTIAL.
14. Receipt copy of deposit Cost of Tender Paper & Earnestmoney (Bank Draft) Challan should be uploaded with the tender documents. Original Receipt of tender cost and original receipt for EMD should be submitted to the office before opening of technical evaluation otherwise participation of bidders will be disqualified.
15. All the documents in proof of their eligibility IN ORIGINAL need to be produced as and when asked and required.
16. Even though the bidders meet the above qualifying criteria, they are subject to be disqualified and legal action may be taken if they have:
 - i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and/ or record of submission of any false/ fake document(s).

অফিস : জেলা গ্রন্থাগার আধিকারিকের করণ, ব্যারাক স্কোয়ার (পঃ) বহরমপুর, মুর্শিদাবাদ, দূরভাষ : ০৩৪৮২-২৫০০০৫

E-mail : dlomsderchithi@gmail.com



৩৭ তম মুর্শিদাবাদ জেলা বইমেলা : ২০১৭-১৮

উদ্যোগ : পশ্চিমবঙ্গ সরকারের গ্রন্থাগার পরিষেবা অধিকার ও রাজা রামমোহন রায় লাইব্রেরী ফাউন্ডেশন
পরিচালনায় : স্থানীয় গ্রন্থাগার কৃত্যক (লোকাল লাইব্রেরী অথরিটি), মুর্শিদাবাদ

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- ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.
- iii) Participated in the previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the Employer.

The intending bidders are requested to inspect the work site of the proposed work before quoting their rates.

Enclosure : Prescribed Proforma

Secretary,

District Book-Fair Committee, Murshidabad,
2017-18

Memo No. 625/1(5)/DLO-MSD/BF

Date- 22-11-17,

Copy forwarded for information, with a request to take necessary action to hang the tender notice in the Office Notice board-

1. The Additional District Magistrate (Gen.) & the Chairman, District Book Fair Committee, Murshidabad
2. The CA to District Magistrate, Murshidabad
3. The Librarian, SCL, Kolkata, with a request to upload of this office notice in, www.wbpublibnet.gov.in for wide publicity
4. The S.A.E. (PWD), Berhampore, Murshidabad, with a request to remain present during opening of sealed tender.
5. The Office Secretary, 37th Murshidabad District Book Fair Committee, Murshidabad

Secretary,

District Book-Fair Committee,
Murshidabad, 2017-18



৩৭ তম মুর্শিদাবাদ জেলা বইমেলা : ২০১৭-১৮

উদ্যোগ : পশ্চিমবঙ্গ সরকারের গ্রন্থাগার পরিষেবা অধিকার ও রাজা রামমোহন রায় লাইব্রেরী ফাউন্ডেশন
পরিচালনায় : স্থানীয় গ্রন্থাগার কৃত্যক (লোকাল লাইব্রেরী অথরিটি), মুর্শিদাবাদ

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Part-A			
Proforma of items of works/ supplied:			
Sl. No.	Particulars/items/work description	Unit Rate / Per Day Rate	Total Rate for 8 days
1	Total Stall : Bamboo structure Fully water proof, tarpaulin roof- 10'x10', cloth covered separated by carogated tin and front side 1.5 Ft extended water proof shade. Table & chair: One table and two chairs Light: One tube light Protection: Jute cover in front of the stall to protect sunlight and protection Stall nos.: 181 (general) and 10 (commercial).....	30750.00	246000.00
2	Main Gate : 1) 20' height and 24' width, section-12' one entrance and one exit. 2) Bamboo structure, cloth covered with (sal pillar attached). 3) Gate-collapsible gate is to be crected at the gate. 4) Looks of Main hate will be as per theme and it may be made of Sola/etc. 5) Two Pillar	35000.00	35000.00
3	Dias in the mid-field: Three sides open, roof covered with tarpaulin, cloth covered with back drop, 22'x22'. (Back drop and wall shall be removed from) Chair : 50 nos. VIP chairs. Sofa : 10 pcs. Table : Four square table covered. Flower vase : 4 pc (big) Dhupdani : 1 (big) Tray : 2 Dipdani : 1 (big) Sound system : 2 boxes and 6 chong, Cordless microphone- 6nos. Floor : Mat (blue/green)	30000.00	30000.00
4	Cultural Dias : 1) 30'-20' and the audience will be covered with cloth and two box/mike stand. 2) Gate- As per requirement 3) Exit gate- (Single collapsible gate for exit from the cultural premises. 4) chair- 250 nos. (general) 5) Table- 6 nos. square table. 6) Green room- As per requirement - right side. 7) Cloak room- As per requirement- left side. 8) Floor covered on dias- Sataranchi as required. 9) Open space for cultural section 70'x100'	45000.00	45000.00
5	Ticket booking counter : Four separate stall for selling of ticket in the right side of the front gate. Chair and table : As per requirement (20'x10').	10000.00	10000.00
6	Light of the filed : 60 pcs metal, Tube- 100 nos besides as per requirement extra point Rate in the Stall.	2000.00	16000.00
7	Generator : Book fair electricity must be supplied by generator by the Decorator	4000.00	32000.00
8	Decorative Office : 10'x20' with 04 VIP sofa, tea table, curtain etc, Office with tarpaulin roof with Bamboo structure (temporary) & inside with button & cloth (decorative)	25000.00	25000.00
9	Museum with tarpaulin roof with Bamboo structure (temporary) & inside with wooden button & cloth (decorative)	35000.00	35000.00
10	Lekhoni Temporary umbrella structure with shuttering, decorative cloths, decorative chain from the top point of structure to the button points with podium light & 30 nos. of chairs	14000.00	14000.00
Total			488000.00
Rupees Four Lakh Eighty Eight Thousand Only			

Please provide Item wise rate.

Note: Selected tender shall have to complete all works on 11.12.2017 at 12.00 Noon sharp, repeat 11.12.2017 at 12.00 Noon

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অফিস : জেলা গ্রন্থাগার আধিকারিকের করণ, ব্যারাক স্কোয়ার (পঃ) বহরমপুর, মুর্শিদাবাদ, দূরভাষ : ০৩৪৮২-২৫০০০৫

E-mail : dlomsderchithi@gmail.com



৩৭ তম মুর্শিদাবাদ জেলা বইমেলা : ২০১৭-১৮

উদ্যোগ : পশ্চিমবঙ্গ সরকারের গ্রন্থাগার পরিষেবা অধিকার ও রাজা রামমোহন রায় লাইব্রেরী ফাউন্ডেশন
পরিচালনায় : স্থানীয় গ্রন্থাগার কৃত্যক (লোকাল লাইব্রেরী অথরিটি), মুর্শিদাবাদ

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Part-B

Memo No. 626/DLO-MSD/BF

Dated- 22-11-2017.

NOTICE FOR INVITING SEALED TENDER.

Construction Temporary Toilet, Road over Gate, One cycle garage., Dustbin, Food Stall and others for the 37th Murshidabd District Book Fair sealed Tender in prescribed proforma for execution of the following works are hereby invited by the undersigned from resourceful bonafied Decorators having experience in Govt. Works or in the same nature of the works during last five years.

Brief description of works:

Sl.No.	Name of the work	Earnest money	Minimum credential	Remarks
1	Construction of Temporary Toilet, Road over Gate, One cycle garage., Dustbin, Food Stall and others.	Rs. 10,000/-	Rs. 50,000/-	Earnest money to be deposited in the form of Bank Draft of any Nationalized Bank in favour of Secretary, District Book-Fair Committee, Murshidabad at Berhampore.

1. Rate for the whole period should be quoted both in figures and words item wise as per enclosed proforma in plain paper or letter head nearly typed or handwritten.
2. Intending tenderers who will deposit earnest money may submit rate for works.
3. Intending tenderers to enclose self-attested Photo Copy of I. Tax, P. Tax, PAN and other documents in support of their eligibility (Work Order, credential in the form of payment certificate, experience certificate from any competent of Govt.. Authority)
4. Duly filled and signed tenders along with all relevant document and earnest money in sealed cover may drop in Office working days in the sealed Tender Box kept at the office of the 37th Murshidabad District Book-Fair Committee, Murshidabad from 22.11.2017 at 02.00PM to 29.11.2017, 02.00PM.
5. Pre-conditional tenders, Tenders not in prescribed proforma, erroneous or incomplete tenders will be rejected. The Book Fair Committee, Murshidabad has every right to reject any/entire tender process without assigning reason to the Tenderer/Vendor/Party.

SPECIAL TERMS AND CONDITIONS:

1. The successful tenderer (s) here in after will be called as the agency, shall execute and agreement with the undersigned on a non-judicial stamp of Rs. 100/= (Rupees one hundred) only.
2. No extension of time will be allowed. Time of the completion will be strictly followed.

অফিস : জেলা গ্রন্থাগার আধিকারিকের করণ, ব্যারাক স্কোয়ার (পঃ) বহরমপুর, মুর্শিদাবাদ, দূরভাষ : ০৩৪৮২-২৫০০০৫

E-mail : dlomsderchithi@gmail.com



৩৭ তম মুর্শিদাবাদ জেলা বইমেলা : ২০১৭-১৮

উদ্যোগ : পশ্চিমবঙ্গ সরকারের গ্রন্থাগার পরিষেবা অধিকার ও রাজা রামমোহন রায় লাইব্রেরী ফাউন্ডেশন
পরিচালনায় : স্থানীয় গ্রন্থাগার কৃত্যক (লোকাল লাইব্রেরী অথরিটি), মুর্শিদাবাদ

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3. All the erected water proof structures shall be kept ready in condition till the purpose is over and any damaged, defect during this period mentioned will be done at own cost of the agency immediately.
4. The agency itself or his authorized responsible representative shall remain present at the location of the works round the clock to carry out all the instruction in the entire process till the purpose is over.
5. The agency should provide and keep ready sufficient materials for taking up any addition or alteration to the assigned job.
6. The quantity of the works may increase or decrease as and when necessary. If any work increases, the payment for such increased works will be made by the Book-Fair Committee.
7. **On completion of the purpose the agency shall remove all the temporary structures and will mend all the damage, if any caused during or due to erecting the same at his own cost.**
8. The successful agency shall abide by the terms strictly that all the electric goods including tube light ,halogen lamps and public addresses system will only be hired and paid by the undersigned for the period from 12.12.2017 To 19.12.2017 All other days on which the electric goods are installed, shall be paid out by the agency.
9. Any additional information may be collected from the office of the undersigned.
10. The undersigned reserves the right to accept or reject any or all the tenders can distribute among more than one participating tenderer without assigning any reason.
11. Prescribed proforma for tender will be supplied from the office of the Murshidabad District Book fair Committee, C/o, Office of the District Library Officer, District Library Building, Barrack Square (W), P.O. Berhampore, Dist. Murshidabad against the amount of Rs. 200.00 (Rupees Two hundred) only.
12. If the stall owners make any demand for their stall besides the service of Book Fair Committee, the tenderer will be supplied the same to the stall owners and the payment for such extra demand will be paid by the stall owners himself. The book Fair Committee will not be liable for such demand and supply but the tenderer must provide the demand made by the stall owners.
13. The Credential should be in the name & style of the intending tenderer only, and not in the name and/ or style of any of the Partner(s). Please note that, FINAL Payment Certificate and Completion Certificate along with Work Order along with work schedule will only be entertained as CREDENTIAL.
14. Receipt copy of deposit Cost of Tender Paper & Earnestmoney (Bank Draft) Challan should be uploaded with the tender documents. Original Receipt of tender cost and original receipt for EMD should be submitted to the office before opening of technical evaluation otherwise participation of bidders will be disqualified.
15. All the documents in proof of their eligibility IN ORIGINAL need to be produced as and when asked and required.
16. Even though the bidders meet the above qualifying criteria, they are subject to be disqualified and legal action may be taken if they have:
 - i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and/ or record of submission of any false/ fake document(s).
 - ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.
 - iii) Participated in the previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the Employer.

অফিস : জেলা গ্রন্থাগার আধিকারিকের করণ, ব্যারাক স্কোয়ার (পঃ) বহরমপুর, মুর্শিদাবাদ, দূরভাষ : ০৩৪৮২-২৫০০০৫

E-mail : dlomsderchithi@gmail.com



৩৭ তম মুর্শিদাবাদ জেলা বইমেলা : ২০১৭-১৮

উদ্যোগ : পশ্চিমবঙ্গ সরকারের গ্রন্থাগার পরিষেবা অধিকার ও রাজা রামমোহন রায় লাইব্রেরী ফাউন্ডেশন
পরিচালনায় : স্থানীয় গ্রন্থাগার কৃত্যক (লোকাল লাইব্রেরী অথরিটি), মুর্শিদাবাদ

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The intending bidders are requested to inspect the work site of the proposed work before quoting their rates.

Enclosure : Prescribed Proforma

Secretary,
District Book-Fair Committee, Murshidabad,
2017-18

Memo No. 625/1(5)/DLO-MSD/BF

Date- 22-11-2017.

Copy forwarded for information, with a request to take necessary action to hang the tender notice in the Office Notice board-

1. The Additional District Magistrate (Gen.) & the Chairman, District Book Fair Committee, Murshidabad
2. The CA to District Magistrate, Murshidabad
3. The Librarian, SCL, Kolkata, with a request to upload of this office notice in, www.wbpublibnet.gov.in for wide publicity
4. The S.A.E. (PWD), Berhampore, Murshidabad, with a request to remain present during opening of sealed tender.
5. The Office Secretary, 37th Murshidabad District Book Fair Committee, Murshidabad

Secretary,
District Book-Fair Committee,
Murshidabad, 2017-18

অফিস : জেলা গ্রন্থাগার আধিকারিকের করণ, ব্যারাক স্কোয়ার (পঃ) বহরমপুর, মুর্শিদাবাদ, দূরভাষ : ০৩৪৮২-২৫০০০৫

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৩৭ তম মুর্শিদাবাদ জেলা বইমেলা : ২০১৭-১৮

উদ্যোগ : পশ্চিমবঙ্গ সরকারের গ্রন্থাগার পরিষেবা অধিকার ও রাজা রামমোহন রায় লাইব্রেরী ফাউন্ডেশন
পরিচালনায় : স্থানীয় গ্রন্থাগার কৃত্যক (লোকাল লাইব্রেরী অথরিটি), মুর্শিদাবাদ

প্ৰশ্নাঙ্ক

দিনাঙ্ক

Part-B			
Proforma of items of works/ supplied:			
Sl. No.	Particulars/items/work description	Unit Rate / Per Day Rate	Total Rate for 8 days
1	Toilet : One for gents and one for ladies inside the fair premises (Urinal platform making with bricks and cement mortar, i.e., temporary structure & PVC floor sheet with pasting) & PVC door (temporary structure). Temporary structure with water supply, barricade, four sides covered with corrugated tin, top opened roof (gents-10 users and ladies 4 users) separated by the corrugated tin.	18000.00	18000.00
2	Road over gate : Two 36'- 17' with both sides.	10000.00	20000.00
3	One cycle garage : Cycle garage Outside the fair premises for Book- Fair Committee with bamboo barricade. Partition wall with temporary structure with bamboo for VIP garage, Cycle garage & Road portion	6000.00	6000.00
4	Dustbin : 30 pcs.	250.00	2000.00
5	Food stall with fully water proof, tarpaulin roof, with Bamboo structure (temporary) & Back side covered with Corrugated Tin	2000.00	16000.00
Total			62000.00
Rupees Sixty Two Thousand Only			

Please provide Item wise rate.

Note: Selected tender shall have to complete all works on and from 11.12.17 sharp, repeat from 11.12.17

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