

NOTICE

Director of Library Services, West Bengal, invites applications in the following prescribed form from Indian citizens residing in all districts of North Bengal (i.e. Malda, U/Dinajpur, D/Dinajpur, Jalpaiguri, Alipurduar, Cooch-behar, Darjeeling) in West Bengal for admission as “Fresher” candidates to the Certificate Course in Library & Information Science for the year 2016 at People’s (Janata) College, Kalimpong, Dist. Darjeeling.

Persons working in any Govt. / Govt Sponsored or Aided Public Libraries of all districts of North Bengal including GTA area may also apply in the following prescribed form as “deputed candidate” through proper channel.

No. of Seats: 50 (Fifty) out of which 20 Nos. for freshers from GTA area, Darjeeling, 20 (Twenty) for freshers from other North Bengal districts and 10(Ten) for deputed candidates of Govt. / Govt Sponsored or Aided Public Libraries North Bengal districts (including GTA, area). Seat reservation shall be made as per existing Govt. Norms.

Minimum Educational Qualifications:

- a. For Freshers Higher Secondary or Equivalent Examination passed.
- b. For Deputed Candidates Madhyamik or Equivalent Examination passed with minimum 5(five) years of working experience in any Govt. / Govt Sponsored or Aided Public Libraries of West Bengal.

Age: 18 to 30 years as on 01-01-2016 for Freshers Candidates (upper age limit relaxable for reserved category as per Govt. Norms). No age limit for deputed candidate.

Duration of Course: 6(six) months Non-residential

Prescribed format of Application

To,

The District Library Officer, Darjeeling &
Asst. Course Director,
Office of the District Library Officer,
Deshbandhu District Library Annexe Building,
35, H. D. Lama Road,
PO & Dist. Darjeeling – 734 101.

Signed photograph to be
affixed here

Sir,

In accordance with the Advertisement published indated..... I beg to apply for admission to the Certificate Course in Library & Information at the Librarianship Training Centre, People’s (Janata) College, Kalimpong. Necessary Particulars are given below:

1. Name in full (in BLOCK LETTERS) :
2. Father’s / Husband Name :
3. Date of Birth :
4. Age as on 01-01-2016 :
5. Permanent Address :
6. Address for correspondence :
7. Telephone No / Mobile No ** :
8. District :
9. Nationality :
10. Sex :

11. Educational Qualification :
12. Total marks obtained in Higher Secondary / Madhyamik Equivalent Exams:
13. Percentage of Marks obtained Higher Secondary / Madhyamik Equivalent Exams:
14. Whether belongs to ST/SC : If yes, Category

**** Mandatory.**

Declaration:

I hereby declare that (a) the statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information found false my candidature is liable to be cancelled, (b) Original documents / certificates will be produced on demand. I also declare that in the event of any statement found incomplete in the format, my candidature shall be liable to be rejected.

Place: (Full signature of the candidate)

Date:

The intending applicants under Freshers category may submit applications in the prescribed format as appended below to the **“District Library Officer, Darjeeling, Deshbandhu District Library Annexe Building, 35, H. D. Lama Road, PO & Dist. Darjeeling”** and Deputed candidates may submit the applications through the Proper Channel (i.e. through respective Appointing Authority) to the **“Director of Library Services, Govt. of West Bengal”** along with the following documents.

For Fresher Candidates:

1. Attested copies of Certificate, Admit Card and Mark sheet of Higher Secondary of Equivalent Examination **AND** Madhyamik or Equivalent Examinations
2. Attested copy of ST / SC certificate, if any.
3. Attested copies of Employment Exchange Card / Ration Card / Electoral Identity Card as a proof of residence in the district or a locality.
4. Two recent pass port size photographs bearing signature in ink, one copy of which is to be pasted on the application form and other should be enclosed.
5. One self addressed unstamped envelope size 27 cm X 12 cm.

For Deputed Candidates:

1. Recommendation letter of the concerned District Library Officer.
2. Original application of the incumbent.
3. Copy of the LLA's recommendation.
4. Copy of the Appointment letter of the incumbent.
5. Copy of the joining letter of the incumbent.
6. Any other relevant documents on the matter above.

All the copies should be made attested by the Group A Officer of the Central / State Govt. Or Head of the Recognized Secondary / Higher Secondary School or College.

Last Date of receipt of Application: **30-01-2016 upto 4.30 pm. List of selected candidates shall be available at the website: www.wbpublibnet.gov.in**

Sd/-
Sri Amrit Subba
District Library Officer
Darjeeling